**CIS drop-in tutoring on blackboard – self enrollment**

1. Navigate to [Blackboard towson.edu](http://Blackboard.towson.edu). Log in with your NetID and password, then click “Community”.

![Community link](image1)

2. In the Organization Search, type “tlc” and click “Go”.

![Organization Search](image2)

3. The Organization Catalog will appear. Scroll down to the bottom of the page where you see “Organization ID” and locate the **TLC_CO** community.

![Organization ID](image3)

4. Click the drop-down arrow on the organization & Click “Enroll”.

![Enroll button](image4)

5. A Self Enrollment page will come up. Click “Submit” and click “OK”.

![Submit button](image5)

You’re now enrolled! Continue to join a drop-in tutor session (next page).
Join a Drop-in Tutor Session

1. Click “Join Drop-In Tutor Session” on the left navigation bar.

2. Select a current session to enter, it should say “Available” or “In Progress”.

3. Click “Join Session” on the right of your screen to gain access to the session.